



CONSTITUTION

AMENDED TILL 26TH AGM, 2024

Office Address

The General Secretary

Old Boys Association, Sainik School Goalpara (OBASSG)

S K Bhuyan Road, P.O. Latasil, P. S. Latasil

Dist: Kamrup (Metro), Assam, India

PIN - 781001

INTRODUCTION

Sainik School Goalpara was established on 12th November 1964 at its temporary location at Baladmari (Junior Wing and Senior Wing) of Goalpara town in the district of Goalpara, Assam. It was shifted to its permanent location at Rajapara, P. O. Rajapara, near Mornoi in the same district in the year 1976. Since its inception, more than 6000 (Six thousand) students have passed out till 2025 and are doing extremely well in all walks of life. The primary aim of Sainik School Goalpara is to prepare its cadets to join the Armed Forces of the Nation and till 2025 more than 233 (Two Hundred thirty three) cadets have joined the Defence Services and all of them are doing their best in different capacities. Amidst great competition, the other cadets of Sainik School Goalpara are shining in other professions like Medical, Engineering, Agriculture, Business, Politics, Researches, Forest Services, All India Administrative, Railway, Revenue Services, Veterinary, Sericulture, Teaching, Police Services, IT and many other fields. The alumni of Sainik School Goalpara are scattered throughout the Globe, and to bring them all together, a common platform was felt necessary for long. As a result, the Old Boys Association of Sainik School Goalpara (OBASSG) was formed in the year 1995. For the last twenty years and more, this Association has been doing and undertaking different activities such as organisation of Medical and Health camps, Blood Donation camps, Plantation of saplings, Debate competitions, Quiz competitions etc. at different levels in a big way. But all that has been undertaken till date is not exhaustive as new dimensions are in the limelight where OBASSG can play a vital role and engage itself for the greater interest of the Sainik School fraternity in particular and the people of the Nation in general.

In the silver jubilee year of the school (1989), some of the former students decided in an informal meeting and formed the Old Boys Association of Sainik School Goalpara (OBASSG). As per available records, a meeting of the OBASSG was held in Cotton College on 22nd January 1989 to discuss about the participation of former students in the Silver Jubilee celebration of Sainik School Goalpara. The Principal and some of the teachers were also invited to the meeting. Later in the year 1995, the OBASSG was formally registered. The constitution was drafted taking into consideration the requirements at that time. In doing so, many important points were left out during that period which are deemed important at present.

Therefore, the Executive Committee of OBASSG, in its meeting held on 21st Feb, 2015 at Hotel Ambarish, Ganeshguri, Guwahati-6, decided to rewrite the Constitution of OBASSG taking all parameters into consideration. Moreover, it **was** submitted that the OBASSG, in its next AGM, **will have** the right to accept or reject the draft proposal that is rewritten, after thorough discussion. And if this draft proposal is accepted by the General Body Meeting then this rewritten Memorandum of Association or the Constitution will come into force with immediate effect.

So as to devise a strategy to achieve a well-defined MOA or the Constitution of the OBASSG the Executive Committee Meeting of the OBASSG held on 21st Feb, 2015 at Hotel Ambarish, Ganeshguri, Guwahati-6, decided to form a sub-Committee for rewriting the Constitution with Dr. Binay Kumar Barman (Roll No. 872) of Lohit House as the Convener and Sri Rupen Bora (400) of Lohit House, Diganta Gogoi (1282) of Lachit House, Gp Cpt Debananda Gohain (17) of Chilarai House and Masidur Islam (1439) of Udaygiri House as the members. The EC suggested submitting the rewritten draft proposal within 31st May, 2015 to the Central Executive Committee of OBASSG for discussion and its adoption subsequently in the next AGM. In this regard, it is mentioned that the previous contents of the constitution are considered very serious and only the new contexts deemed fit for incorporation, are incorporated in it.

The copy of the draft constitution was included in the *Bridge*, the annual commemorative Souvenir, and also circulated in the house for the members to read and forward suggestions if any before adoption in the AGM. Draft copy was also made available in the OBA website and circulated through social media for wide circulation much before it was brought to 17th AGM for adoption by the General Body of OBA. With few amendments, the Constitution of OBASSG was adopted in its 17th Annual General Meeting on 12th Dec 2015, held at Hotel Ambarish, Guwahati.

Amendments:

The Constitution of OBASSG has been amended twice. To meet the requirements of Registration under 12 (AA) of Income Tax Department, the EC, in its meeting held on 9 September 2017 at Hotel Ambarish, Guwahati, decided to call for an Extraordinary General Body Meeting. Sachindra Das, IRS (Retd) (Roll 160) was tasked with the responsibility of moving the necessary amendments. Accordingly, the Constitution was amended in the Extraordinary General Body Meeting held at MSME, Bamunimaidam, Guwahati on 2 October 2017.

Subsequently, in an EC meeting held on 7 October 2018 at MSME, Bamunimaidam, Guwahati, a committee was formed with Sachindra Das, IRS (Retd) (Roll 160) as Convenor and Nripendra Choudhury (Roll 1) and Abhigyan Prasad (Roll 2256) as members to look into necessary amendments to the Constitution of OBASSG. Accordingly, in the 20th Annual General Meeting held at Army Officers' Institute, Narengi Cantonment, Guwahati on 24 November 2018, the Constitution was amended.

Some suggestions were received in the 25th AGM of OBASSG held on 25th November 2023. After due consideration, the 25th AGM directed the Executive Committee to look into the matter. The Executive

Committee, in its meeting held on 10th December 2023 at the MSME office conference room, Bamunimaidam constituted a committee to look into the matter and recommend amendments for further necessary action by the Executive Committee with Shri Subhash C Das (Adm no. 259) as Chairman, Commodore Kamalesh Choudhury (Adm no.11), shri Anwar Hussain Saikia (Adm no.438), Shri Runjun Gogoi (Adm no.2049) as members and Shri Masidur Islam (Adm no.1439) as Member Convener. The recommendations of the Committee were placed in the Life Members Group and then in the 26th AGM of OBASSG held on Saturday, 9th November 2024.

This copy of the Constitution as commonly referred to, consists of Memorandum of Association (MOA) and Rules of the Association, is as amended up to the 26th Annual General Meeting held on Saturday, 9th November 2024.

In the Extraordinary General Body Meeting of the Association held on Sunday, 2nd August 2026 at Chinmaya Mission, Rukminigaon, Guwahati, certain corrections and amendments to the Memorandum of Association (MOA) and Rules of the Association were proposed, discussed, and duly approved by the members present.

The Memorandum of Association and Rules of the Association, as amended and approved in this meeting, are set out in the following pages and shall be treated as the final and consolidated version of the MOA and Rules of the Association as on 2nd August 2026.

OLD BOYS ASSOCIATION, SAINIK SCHOOL GOALPARA (OBASSG)

MEMORANDUM OF THE ASSOCIATION .

1. Name of the Association

The registered name of the Association will be OLD BOYS ASSOCIATION, SAINIK SCHOOL GOALPARA (OBASSG). Old Boys will mean all past/future students of Sainik School Goalpara irrespective of any Gender.

2. Logo of the Association

The Logo of the Association is a crossed pair of swords within an outer circle with an upright vertical lamp in the centre. On the . centre of the crossed pair of swords is a smaller circle where the Ashoka Stambha is placed. Below the outer circle of the crossed swords "Old Boys Association", and above the bottom outer circle "Sainik School Goalpara" is written.

3. Flag of the Association

The flag of the Association will be bi-coloured. The ratio of the flag will be 3:2 of its total size. The upper half of the flag will be in red while the lower half will be in green. The logo will be drawn in the centre of the flag with its proportion being 3/4th the size of the flag..

4. The office of the Association

The registered head office of the Old Boys Association, Sainik School Goalpara will be as follows until the Association constructs its own office building.

The General Secretary
Old Boys Association, Sainik School Goalpara (OBASSG)
S K Bhuyan Road, P.O. Latasil, P. S. Latasil
Dist: Kamrup (Metro), Assam, India
PIN – 781001

5. Objectives of the Association

It is a non-profit making socio-cultural, non-governmental organization.

Its primary objectives are:

- a. To unite all the ex-students of Sainik School Goalpara scattered throughout the globe under one umbrella for mutual help, greater coordination and spreading brotherhood.
- b. To act as effective social organization for taking measures in circumstantial incidents.
- c. To help the people in times of disaster and natural calamities.
- d. The Old Boys Association will also work for overall well-being of Sainik School Goalpara including infrastructure developments and giving adequate exposure to the school.
- e. To work for unity and development of the nation in general and the North-East in particular.

- f. The Association may take up any other social/cultural activity **confirming** to the objectives of the Association as arises from time to time.

The Association may undertake any other social or cultural activity, consistent with its objectives, as and when the need arises from time to time.

- g. To encourage **the** students of North Eastern Region for admission in Sainik Schools and to join Defence Services.
- h. The association may take up any Govt. **welfare** scheme for execution.
- i. To support and assist the OBASSG members in extreme distress within its purview.
- j. To organise workshops, seminars, debates, training programmes etc. on social, educational, environmental, employment and other related issues for students, youths, teachers, community leaders and social workers etc.
- k. To organise welfare programmes for senior citizens and the advancement of any other object of general public utility.

6. Irrevocability/Amendment of the Association

The Association is irrevocable. However, provided the basic structure and character of the Association as a charitable association for the promotion of the objectives set forth above is not altered, the provisions of the Memorandum and Rules of the Association may be altered or amended by a resolution passed by a general or an extraordinary general body meeting, either unanimously or with the consent of at least two-third members of the Association present in the meeting. Any amendment(s) and/or alteration(s) carried out to any of the clauses of the Memorandum and Rules will be intimated in due time to the Registrar of Societies, Guwahati, Assam and the jurisdictional Director of Income-tax (Exemptions).

7. Motto of the Association

The motto of the Association is "We are all one"

8. Accounting Year

The accounting year of the Association shall be from the 1st of April to 31st of March of the following year.

9. Membership of the Association

- a. All those who studied in Sainik School Goalpara are . eligible to be a member. One has to register his name with the OBASSG to be a member. For enrolment, one has to pay the necessary membership fee as scheduled and amended from time to time by the Association.
- b. All those enrolled members who have unfortunately departed for their heavenly abode will be represented by their spouses, who in turn will automatically become an Associate member and is not required to pay any annual membership fees.
- c. All students who studied in Sainik School Goalpara as day scholars are also eligible for the membership.
- a. **All persons who have studied at Sainik School, Goalpara, shall be eligible to become members of the Association. To become a member, such persons must register their names with OBASSG and pay the prescribed membership fee, as fixed and amended from time to time by the Association.**

b. In the event of the demise of any enrolled member, their spouse shall automatically become an Associate Member of the Association and shall represent the deceased member. Such Associate Members shall not be required to pay any annual membership fees.

c. All persons who have studied at Sainik School, Goalpara, as day scholars shall also be eligible for membership of the Association, subject to the same conditions of registration and payment of the prescribed membership fee as applicable to other members.

Types of Membership:

There will be the following types of membership:

1. General Members.
2. Life Members.
3. Associate Members.
4. Honorary Members

General Member: All persons who have studied at Sainik School, Goalpara are eligible to be a General member. A General member has to pay the annual subscription fee prescribed and amended from time to time by the OBASSG. The General members will constitute the General Body of the OBASSG and all General members will have voting rights. The "General Body" constituted by the General members will be the "Apex Body" of OBASSG.

General Member : All persons who have studied at Sainik School, Goalpara, shall be eligible to become General Members of the Association. A General Member shall pay the annual subscription fee as prescribed and amended from time to time by OBASSG.

The General Members shall constitute the General Body of OBASSG, and every General Member shall have voting rights. The General Body, comprising all General Members, shall be the "Apex Body" of OBASSG.

Life Member: A general member who makes a one-time contribution of Life Membership fee as prescribed and amended by the OBASSG from time to time can become a Life member. Life members will have voting rights and the collective decision of the "LIFE MEMBERS" alone can move/recommend amendments to the General Meeting to amend any clause of the Constitution (i.e. Memorandum of Association and the rules of the Association) and which is considered/felt as necessary to meet or detrimental to the objectives of the association. The amendments so recommended by the life members club will come into effect after approval by the Annual General Body Meeting.

Life Member : A general member who pays a one-time Life Membership fee, as prescribed and amended by OBASSG from time to time, shall be admitted as a Life Member. Life Members shall possess voting rights.

Only the Life Members, acting collectively, shall be competent to move or recommend amendments to any clause of the Constitution (i.e., the Memorandum of Association and the Rules of the Association)

whenever such amendments are deemed necessary or are considered essential to uphold or safeguard the objectives of the Association.

Any amendment so recommended by the Life Members shall take effect only upon approval by the Annual General Body Meeting.

Associate Member: All present and past Principals, Headmasters, Registrars and Teachers of SSG, Spouses of the deceased Members of OBASSG will be the Associate members of the association. Associate members are not required to pay any membership fee. However, Associate members will have no voting rights and will not be considered in the decision-making process. The Principal of Sainik School Goalpara shall be invited as a mandatory permanent invitee for the inaugural session of all AGMs.

Honorary Member: The General Body may include any dignitary including defence personnel or civilian officers by designation or by name with their consent in writing as Honorary Members of the Association. They will not have any voting rights and no membership fees are to be paid by them.

Membership Fees: A one-time membership fee of Rs 200 to be collected from the members at the time of admission as Member of OBASSG. The monthly subscription will be @ Rs 50, to be collected annually @ Rs 600. The members attending the AGM will have to pay an extra amount of Rs. 500 as delegate fee. Life members have to pay Rs. 300 as delegate fee. Students will pay Rs. 500 (includes annual subscription as well as delegate fee) Non-payment of annual fees for two consecutive terms (by non-life members) will result in suspension of membership which will be renewed after payment of pending dues and fine. The rates may be revised from time to time by the AGM without necessarily amending the constitution.

9. Management of the Association

a. General Body Meeting:

There will be an Annual General Body Meeting (AGM) of the Association every year, preferably in the month of November coinciding with the month in which Sainik School Goalpara was started.

b. Extraordinary General Body Meeting:

If necessity demands, an Extraordinary General Body Meeting may be called by the General Secretary with the Approval of the President by issuing at least 15 days' notice to all members of the Association, specifying the exigency or compulsion of calling such meeting. The President shall also instruct the General Secretary to convene an EGM on requisition to the President by a minimum of 30 members of the Association, if he or she is satisfied with purpose/agenda to be discussed in the EGM.

c. Central Executive Committee:

The following shall be the strength of the Central Executive Committee of OBASSG.

Sl. No.	Portfolio	Number	Process
1	President	1	Election
2	Working President	1	Election
3	Vice President	2	Election
4	General Secretary	1	Election
5	Joint Secretary	3	Election

6	Treasurer	1	Election
7	Executive Member	5	Election
8	Legal Advisor	1	Election
9	Advisor	3	Co-opted
10	Ex-officio (Immediate past President and GS of CEC)	2	Automatic

N.B.: The EC can co-opt members as and when required. The co-opted members will have no right to vote. EC can co-opt up to a maximum of 5 members only. The President/Secretary of the Chapter/Unit of OBASSG in different places in the country and abroad other than Guwahati shall be co-opted as member as and when they apply to be a member and affiliation fee is paid by them.

d. Term of the Central Executive Committee:

The term of office of the Central Executive Committee shall ordinarily be two years. It shall be constituted every two years through election/selection in the AGM.

e. Executive Committee Meeting:

The Executive Committee shall meet at least once in every three months with 7 days' notice. However, if the situation demands, an Emergent Executive Committee meeting may be held at a short notice.

f. Quorum:

Quorum for Executive Committee Meetings will be 1/3rd members of the Executive Committee. For AGM, 10% of the registered members of the preceding AGM or 30 members whichever is less.

10. Eligibility for Filing Nomination

- A member with an ongoing or pending criminal case or a convicted member will not be eligible to be an office bearer of EC.
- All ex SSGians including Day Scholars are eligible to become an Office Bearer of EC.
- a. **President:** The candidate for the post must have spent as a cadet, a minimum of 4 years in SSG. The intending candidate must have completed a minimum of 20 years after passing out from the school and be a registered member of the OBASSG for a Minimum period of 2 consecutive years by paying the membership fees. The intending candidate must have additionally experience of at least 1 term in the EC. A member can be elected/selected as the President for a maximum of two terms of OBASSG consecutively. However, he will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.
- b. **Working President:** The candidate for the post must have spent as a cadet, a minimum of 4 years in SSG. The intending candidate must have completed a minimum of 15 years after passing out from the school and he should be member of OBASSG for a minimum period of 2 consecutive years by paying Membership fees. he intending candidate must have additionally experience of at least 1 term in the EC. A member can be elected/selected as Working President for a maximum of two terms of OBASSG consecutively. However, he

will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.

- c. Vice President: The candidate for the post must have spent as a cadet a minimum of 4 years in SSG. The intending candidate must have completed a minimum of 15 years after passing out from the school and he should be member of OBASSG for a minimum period of 2 consecutive years by paying Membership fees. he intending candidate must have additionally experience of at least 1 term in the EC. A member can be elected/selected as the Vice President for a maximum of two terms consecutively. However, he will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.
- d. General Secretary: The candidate for the post of General Secretary must have spent as a cadet a minimum of 4 years in SSG. The intending candidate must have completed a minimum of 10 years after passing out from the school and he should be member of OBASSG for a minimum period of 2 consecutive years by paying Membership fees. he intending candidate must have additionally experience of at least 1 term in the EC. A member can be elected/selected as the General Secretary for a maximum of two terms of OBASSG consecutively. However, he will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.
- e. Joint Secretary: The candidate for the post of Joint Secretary must have spent as a cadet a minimum of 4 years in SSG. The intending candidate must have completed a minimum of 10 years after passing out form the school and he should be member of OBASSG for a minimum period of 2 consecutive years by paying Membership fees. A member can be elected/selected as the Joint Secretary for a maximum of two terms of OBASSG consecutively. However, he will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.
- f. Treasurer: The candidate for the post of Treasurer must have spent as a cadet a minimum of 5 years in SSG. The intending candidate must have completed a minimum of 15 years after passing out from the school and he should be member of OBASSG for a minimum period of 2 consecutive years by paying Membership fees. A member can be elected/selected as Treasurer for a maximum of two terms of OBASSG consecutively. However, he will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.
- g. Executive Member: The candidate for the post must have spent as a cadet a minimum of 4 years in SSG. The intending candidate must have completed a minimum of 2 years after passing out from the school. However, he has to obtain a membership from any Chapter or Unit for a minimum two years to be eligible to contest for the post of an Executive Member. A member can become an EC member only when he attends two successive AGMs of OBASSG. A member can be elected/selected as an Executive Member for a maximum of three terms of OBASSG consecutively. However, he will be eligible to contest for a subsequent term after discontinuation of the post for a minimum of one term.
- h. Legal Advisor: The candidate for the post must have spent as a cadet a minimum of 4 years in SSG and must possess a law degree.

10 (A). Powers & Functions of Office Bearers of the Central Executive Committee of OBASSG

President:

The President shall preside over all the meetings of the Association viz. General body meeting, Executive Committee meeting and other committee/sub-committee meetings of the Association. He will have to guide the Association in a desired direction in consonance with the objectives set forth.

- Shall ensure that the affairs of Old Boys Association, Sainik School Goalpara (OBASSG) are run efficiently and in accordance with the provisions of the Memorandum of Association and Rules of the Association.
- May himself call or by a requisition in writing signed by him may request the Secretary to call a meeting of the Central Executive Committee at any time.
- Shall be the sole and absolute authority to judge the validity of vote cast by the members at all the meetings of the Central Executive Committee.
- Shall be entitled to invite Chief Guest and any other Guest of Honour related to OBASSG to attend the meeting of the Central Executive Committee. Such invited persons shall have no powers of voting.
- He can propose any disciplinary action against any office bearer as and when necessitated at the Central Executive Committee level.
- The tenure of the President shall be for two years.

Working President:

On behalf of the President, the Working President shall help the President in discharging his duties and carrying out the duties of the President in his absence.

- Shall preside over the General Body and Executive Committee meetings in the absence of the President.
- In the absence of the President, the Working President will ensure that the affairs of the Old Boys Association, Sainik School Goalpara (OBASSG) are run efficiently and in accordance with the provisions of the Memorandum and Rules of the Association.
- In the absence of the President, he may himself call, or by a requisition in writing signed by him may request the Secretary to call a meeting of the Central Executive Committee at any time.
- In the absence of the President, he shall be the sole and absolute authority to judge the validity of vote cast by the members at all the meetings of the Central Executive Committee.
- In the absence of the President, he shall be entitled to invite any Guest of Honour related to OBASSG to attend the meeting of the Central Executive Committee subject that such persons shall have no powers of voting.
- In the absence of the President, he can propose any disciplinary action against any office bearer as and when necessitated at the Central Executive Committee level.

Vice President:

- The Vice-President shall help the President and the Working President in discharging their duties and carrying out the duties of the President/Working President in their absence.
- In absence of the President and the Working President, the senior Vice President will preside over the meeting and will look after the Association works.

- If the President and the Working President remain absent through notification, the senior most Vice President will act as the President with all the powers conferred to the President or the Working President under this rule.

General Secretary:

The General Secretary shall be the Chief Executive member of the Association and will have to run the activities of the Association under the directives of the Executive Committee.

The General Secretary shall be responsible:

- To carry out all official correspondence and sign all documents etc. on behalf of the OBASSG.
- To maintain a membership register and other records of the Association.
- To convene meeting of General Body, Executive Committee and other Sub-Committee in consultation with the President.
- To give effect to the resolutions of the OBASSG in the meetings of General Body, Executive Committee and other Sub-Committees. To operate the Bank Account in the name of OBASSG, jointly with Treasurer.
- To communicate/update with the different Chapters/Units of OBASSG across the globe.
- To maintain and update the web portal of OBASSG unless the responsibility is entrusted to someone by the Executive Committee.
- To maintain the minutes of all the meetings and the resolutions adopted therein and subsequently forward them to all the Executive Committee Members without delay.

Joint Secretary:

The Joint Secretary shall help/assist the General Secretary by all means, and one of them, on the recommendation of the President, shall act as General Secretary in his absence. The five Joint Secretaries should be given responsibility of Publicity, Culture, Finance & other matters among themselves.

Treasurer:

The Treasurer shall be the custodian of the financial assets of OBASSG.

The Treasurer has:

- To receive subscription and other revenues and discharge all financial transactions of the society under the directives of the Central Executive Committee.
- To present a report on the audited financial status of the society at the year ending to the Executive Committee.
- To maintain a joint cash account with the General Secretary with prior approval of the Executive Committee.

Executive Committee Members:

All the 5 (Five) executive members of the Executive Committee will have to work in conformity with the decision of the Association and help the offices with a missionary zeal. However, Executive Committee may reserve the power to co-opt additional 5 members as Executive Members for smooth functioning of the organization.

General Members:

Members are free to give their opinion in the Annual General meeting or in writing to the General Secretary for placing in the Executive Committee. All the members of the Association will be expected to attend all the meeting of the AGM and put their views in strengthening the Association.

The General Secretary/President of the Chapters/Unit shall automatically be included in the Central Executive Committee as Executive Members if they so desire in writing.

11. Assets of the Association

The assets of the Association will be acquired through—

- Enrolment of the members from their membership fees.
- Donation received from members of the Association or any other genuine sources.
- Bank interest against deposit.
- Financial aid from Govt of Assam, Govt of India, NGOs, or from any other financial institutions.
- Life membership contribution.
- Funds collected from charity show etc.
- Fund collected from sponsorship in the name of OBASSG for any event/activity.
- Rents/Hiring charges acquired from OBASSG infrastructure.

12. Utilization of Assets

- The assets of the association shall be applied towards promotion of the OBASSG activities.
- The assets of the association shall be insured with any Nationalized General Insurance Company if so decided by the Central Executive Committee.
- The surplus funds of the Association shall be invested or deposited only in the forms and modes prescribed in section 11 (5) read with section 13(1) (d) of the Income Tax Act..

N.B.: All the assets that the Association will acquire, either movable or immovable, shall have to be entered in an Asset register for subsequent transmission to the next Executive Committee in the AGM for their future references.

13. Formation of Chapters within India or Units within Assam

Like the OBASSG Central Executive Committee, the chapters or the units shall constitute their Executive Body as follows:

Sl. No.	Portfolio	Number	Process
1	President	1	Election
2	Vice-President	1	Election
3	Secretary	1	Election

4	Member	5	Election
5	Treasurer	1	Election

The powers & functions of the Office Bearers of the Executive Committee of the Chapters and Units will be like the power so conferred to the Executive Committee Members of OBASSG but will be restricted to their jurisdiction only.

Immediately after opening of such Chapters or Units, the General Secretary/President of such Chapters/Units will Communicate with the Central Committee of OBASSG with the proceedings, membership list, body of the Executive Committee for their affiliation and other guidelines for smooth functioning of the Association in a congenial manner. An annual affiliation fee of Rs. 1000.00 (Rupees One Thousand only) will have to be paid to Central Executive Committee of OBA.

However, the Central Executive Committee of the OBASSG reserves all rights and power to observe the proceedings of such Chapters or Units. If any unlawful or unwanted subject is reported from such Chapters or Units, the Central Executive Committee of the OBASSG will have all rights and power to take any measure that it deems fit and proper.

Each of the Chapters or Units will have to submit their Annual Audited Financial report to the Central Executive Committee of the OBASSG for records.

Any student who has studied in Sainik School Goalpara can become a member in such a Chapter or Unit. However, there will be no bar in taking another membership for those who are already a member of the General Body of OBASSG. Thus he/she can take further membership in such Chapters or Units with due payment of their membership fee in such Chapter or Unit.

Accounts: The treasurer of the Chapter/Unit will maintain all the accounts. The accounts shall have to be operated jointly by the General Secretary and Treasurer of such Chapter/Unit.

All the assets, either movable or immovable, that is acquired in the name of the chapter/Unit has to be entered in the Asset Register for record.

The fund so collected from the annual membership drive has to be entered in the Bank Account of the Chapter/Unit by the Treasurer. Thereafter 30% (thirty percent) of the funds collected as membership fee will have to be handed over to the Central Executive Committee of OBASSG. Remaining 70% will be used for Chapter/Units' growth.

There will be a bank A/C in a nationalized bank at their location in the name of "Old Boys Association, Sainik School Goalpara.

(OBASSG) (Place) Chapter/Unit.

14. Dissolution

In the event of dissolution of the Association, the properties remaining after payment of any liabilities shall be handed over according to the provisions of section 14 of the Societies Registration Act XXI, 1860 to any other Association or Institution with similar objectives, which has been granted registration as per provisions of Sections 12AA of the Income Tax Act, as may be decided by a resolution of the Association.

15. Rules

A certified copy of the rules of the Association is enclosed herewith as required under the Societies Registration Act.

We the undersigned whose names and addresses are given below having associated ourselves for the purpose described in this memorandum of association do hereby subscribe our names to this memorandum of association and set our respective hands unto form ourselves into an Association under Societies Registration Act XXI, 1860 this day of at Guwahati, Kamrup (Metro).

Sl.	Name	Designation	Signature	No.	& Address
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Witness:

1)

2)

Nomination Paper

Executive Committee, Old Boys Association, Sainik School Goalpara (OBASSG)

For the period of:

Annual General Meeting, Old Boys Association, Sainik School Goalpara (OBASSG)

Date: _____ / _____ / _____ (DD/MM/YYYY)

Venue:

Name of the Office (Post):

Name of the Candidate:

Proposer's Detail:

Name:

Roll No. House:

Mobile: + 91-

Address:

Signature:

Seconder's Detail:

Name:

Roll No:

House:

Mobile: +91-

Address:

Signature:

Candidate's Detail:

Name:

Roll No:

House:

Mobile: +91-

Address:

Signature:

Candidate's declaration: I accept the proposal proposed by my proposer and agree to abide by the constitution of the OBASSG. I do also agree to discharge the responsibility that will be entrusted on me.

Signature:

Date:

Nomination accepted/rejected. Reason, if rejected:

Signature of the panelist(s) with Name and Roll No:

Published by the General Secretary, OBASSG

Rules of the Old Boys Association, Sainik School Goalpara (OBASSG)

1. Title

- a) These rules shall be called the Old Boys Association, Sainik School Goalpara (OBASSG) rules 2024.
- b) These rules are framed as per requirement mentioned at clause 15 of the OBASSG Memorandum of Association (MOA) and as such has to be read in conjunction with the Memorandum of Association of OBASSG.
- c) These rules will come into force with effect from the date of intimation to the Registrar of Societies, Government of Assam after adoption in the Annual General Meeting of OBASSG.
- d) The existing rules as amended up to 20th AGM in 2018 shall stand repealed with effect from date of coming into force of the above rules. However, any action taken as per the old rules prior to repeal will continue to be valid.
- e) In case of any contradiction between the Rules and the Memorandum of Association of OBASSG, the MOA shall prevail.
- f) In case of any dispute regarding interpretation of the clauses in the MOA or the Rules, the decision of the Central Executive Committee (CEC) will be final.
- g) These rules can be amended in the same manner as prescribed for the amendment of the Memorandum of Association (MOA) of OBASSG.
- h) The words "Association" wherever used in the rules shall mean the Old Boys Association, Sainik School Goalpara. (OBASSG)

2. Procedure for Amendment of the Memorandum of Association of OBASSG

- a) The proposal for amendment of the MOA and rules of OBASSG can be initiated by a member by sending a notice to the president giving details of the proposed amendments, to the President who shall place the same in the central Executive Committee. The Central Executive Committee (CEC) shall deliberate on the proposal and then send the same to the Life members with its views.

- b) The amendments of MOA and Rules of the Association may also be initiated by the CEC on its own by a resolution in the CEC and shall send detailed proposal for decision of the Life Members .
- c) The AGM or the CEC may also initiate amendments of MOA and the Rules by constituting a committee for review of the MOA by resolution in the CEC or the AGM.
- d) The report of the Review committee will be placed in the CEC and after deliberations in the CEC, the same will be sent to the Life Members' with the views of the CEC.
- e) The Life members will discuss the proposals for amendment of MOA or the rules and give its recommendations for placing in the Annual General Meeting or Extra Ordinary General Meeting of the Association.
- f) The CEC will take necessary steps for a decision by placing the proposals for amendment as recommended by Life Members within six months of its receipt by the President or the CEC. If no AGM is due within six months, necessary steps would be taken to convene an Extra Ordinary General Meeting.

3. Life Members:

- a) All the Life Members of the OBASSG will constitute the Life Members Group (LMG). The President of OBASSG will be the President of the Life Members Group and the General Secretary of OBASSG will be the Secretary of the Life Members Group.
- b) One third of the members of LMG will form the quorum of any meeting of the Life Members Group (LMG).
- c) The proposals received from CEC should be discussed and disposed off by the LMG within 30 days from the date of its receipt by LMG.
 - d) A Life Members Fund may be created with the one-time membership fees of the Life members. This fund will also be operated by the CEC as per its Financial Powers.

4. Central Executive Committee (CEC)

- a) The meetings of the CEC shall be convened by the General Secretary with the consent of the President. The President can also direct the General Secretary to convene the meeting of the CEC.
- b) The CEC should meet at least once in every quarter of the year and one third of the members will form the quorum of the meetings.
- c) Members may be invited to the meetings of the CEC as Special Invitees with permission of the President.
- d) A proper record of all decisions taken in the meeting of CEC will be kept and the General Secretary will be responsible for the same.
- e) Subject to the clause 5 of these rules all financial powers as regards fund of the OBASSG will be exercised only by the CEC. Certain minor and urgent expenditures up to a maximum of Rs.50,000.00 (Rupees Fifty Thousand) may be incurred with permission of the President. However, General Secretary or the Treasurer will get all such expenditure ratified by the CEC in its next meeting.

5. Elections to the Central Executive Committee:

- a) The elections to the CEC shall be held every two years as the term of the Central Executive Committee is two years.
- b) In the year when elections to CEC are due, the CEC shall appoint a Returning Officer from amongst the members of the OBASSG at least two months prior to the scheduled date of the Annual General Meeting (AGM).
- c) The Returning Officer (RO) will issue a notice at least one month prior to the AGM calling for nominations to the posts of office bearers and members of the Central Executive Committee. He shall give a time of minimum 15 days stating the last date for filing Nominations as per the nomination form given in the annexure A of the rules.
- d) The notice calling for nomination may be issued through the Website of OBASSG and various other digital social medium groups of OBASSG.
- e) The Nomination papers will be received through designated email created for the purpose and administered by the RO.
- f) After the Nominations are received, the RO will scrutinize the same and publish the list of contestants who submitted the valid nomination papers. in the website and groups. He shall give a time of three days from date of this publication for withdrawal of nomination papers if so desired by the any contestants.
- g) The elections to the posts wherever necessary may be held on the day of the Annual General Meeting (AGM) or the Extra Ordinary General (EOGM) meeting as may be fixed by the CEC.
- h) RO will make all necessary arrangements for holding the elections including printing of ballot papers if elections and voting is necessary.
- i) All members of the OBASSG physically present in the AGM or EOGM will only be eligible to vote in the election.

6. Financial Administration and Accounts:

- a) All funds of the Association will be kept in one or more Bank Accounts in a Nationalized Banks in the name of the OBASSG. Any surplus fund may also be kept as Fixed deposit in a Nationalized Bank as per decision of the CEC.
- b) The Financial year from 1st April of the year to the 31st March of the following year will be the accounting year for the funds of the Association.
- c) The Bank Accounts of OBASSG, will be jointly operated by any two of the three signatories namely the President, The General Secretary and the Treasurer. The signatories of the bank account in the name of OBASSG will be any two for a maximum of Rs. 50,000.00 (Rupees Fifty Thousand) only at one time, and beyond this amount, the signatories will be all the three, i.e, the Treasurer, Secretary and President of OBASSG.
- d) The CEC will have full powers for revenue expenditure from fund of the Association.
- e) As regards, the capital expenditure out of the fund of the Association, the CEC will have powers up to Rupees Twenty Five Lakhs. For any expenditure above this limit, the CEC must obtain the approval of the AGM.
- f) All Revenue expenditures incurred out of the funds of the Association should be for achieving the objectives of the OBASSG or for running affairs of the association. Similarly, all capital expenditures should be for creation of assets as per objective of the Association or for smooth running of the Association.
- g) It will be responsibility of the Treasurer to ensure maintenance of proper accounts of the funds of the association.

- h) The CEC shall arrange to place the duly audited Annual accounts of Association duly audited and certified by a Chartered Accountant in AGM of OBASSG without fail.

7. Fund

- a) An Annual Membership subscription fee including the life members' one time subscriptions will be fixed by the Central Executive Committee and the same will have to be approved by the AGM. The financial year would be from 1st April of the year to 31st March of the following year in this regard.
- b) The affiliated Chapters/Units shall contribute 30% (Thirty) of the yearly subscription to the Central Executive Committee.
- c) Chapters in different parts of India and Units within Assam can have separate bank accounts to operate and function for the growth of the organization. In the case of closure of such accounts of any Chapter or Unit, the amount so deposited in its account will have to be transferred to the OBASSG Central Committee account at State Bank of India, Six Mile Branch bearing A/C Number: 00000030641981434 in the name of OBASSG. In no case, the account could be closed and the balance amount withdrawn/issued to any personal or organization account. Such Chapter/Unit wise accounts are to be operated by the "Dual Signature" of office bearers of the Chapter/Units (the General Secretary and the Treasurer).

8. Audit of Accounts:

- a) Accounts will be audited annually by a Chartered Accountant as per the rules, and the audited Balance Sheet from 1st April of the year to 31st March of following year (Accounting year) will be put in the General Body Meeting for its acceptance by the house. The audit should be in full format of Receipt & Payments, Income & Expenditure, Assessment of assets with depreciation and the Balance Sheet. All Books of Accounts should be kept by the Treasurer. A copy of the Balance Sheet will be circulated to all the Chapters and members of OBASSG for information.

9. Internal Audit:

The Central Executive committee of OBASSG will appoint an Internal Auditor from amongst the Executive body members. The Chapters and Units of OBASSG will follow the same procedure.

10. Termination of Membership/Removal of Office Bearer:

- a) In case, any act of a member brings a bad name and disrepute to the organization, the Executive Body can take a decision to form a Disciplinary Action Committee (DAC) comprising three members from the OBASSG Executive Committee. Any disciplinary action to be initiated against any member of the association will have to be forwarded by the DAC to the CEC of OBASSG, which in turn depending upon the seriousness of the offence will lead to the necessary action which will have to be subsequently passed/ratified by the General Body.
- b) Resignation from membership of the Association shall be addressed to the tendered to the General Secretary of OBASSG and shall not take effect till the same is accepted by the President in a meeting of the CEC.

- c) If any office bearer of the Central Executive Committee fails to attend three consecutive meetings without information, he may be removed from the Committee by the Central Executive Committee and an ad-hoc member in his place can be appointed which will have to be ratified during the next General Body Meeting.

11. Legal Procedure

According to provisions laid down in section 6(six) of the Societies Registration Act XXI of 1860, legal aspects will be within the jurisdiction of Guwahati only. The Association will also seek all the provisions and benefits under the Income Tax Act of Union of India. General Secretary will be the person to sue or to be sued in case of any legal proceedings .

Annexure A

Nomination Paper for Elections to the Central Executive Committee of Alumni Association, Sainik School Goalpara
For the Period of

Annual General Meeting, Alumni Association, Sainik School Goalpara

Date:_____/_____/_____(DD/MWYYYY)

Venue:

Name of the Office[Post:

Name of the Candidate:

Proposer's Detail:

Name:

Roll No: House: Mobile: +91-

Address:

Signature:

Seconder's Detail:

Name:

Roll No: House: Mobile: +91-

Address .

Signature:

Candidate's Detail:

Name:

Roll No:

House: Mobile: +91Address:

Signature:

Candidate's declaration: I accept the proposal proposed by my proposer and agree to abide by the constitution of the OBASSG. I do also agree to discharge the responsibility that will be entrusted on me.

Signature:

Date:

Nomination Accepted / rejected. Reason, if rejected:

Signature of the panellist with Name and Roll No: